

CABINET FORWARD WORK PLAN

1 FEBRUARY 2013 TO 31 MAY 2013

Explanatory Note

This work plan consists of items to be considered by the Cabinet in the next four months. It will be published at the beginning of each month.

This Plan includes matters which the Leader has reason to believe will be the subject of a key decision to be taken by Cabinet during the period covered by this Plan. Key decisions are marked as (🔑)

The Plan shows the following details for Key Decisions: -

- Title of the matter for decision
- Date that the decision will be made
- Reporting process (all other meetings that have or will consider the item)
- A description of the purpose of the report to be considered
- Individuals/Parties consulted regarding decision
- Means of Consultation carried out
- Any documents relied upon in carrying out the decision
- Officer contact name and telephone number
- The relevant Cabinet member
- Where the item or part of the item will be considered in private

The Council has adopted the following criteria to determine what item qualifies as a key decision:

1. Any decision which would result in the closure of an amenity or total withdrawal of a service.
2. Any restriction of service greater than 5 per cent measured by reference to current expenditure or hours of availability to the public.
3. Any action incurring expenditure or producing savings greater than 20 per cent of budget service areas against which the budget is determined by Full Council.
4. Any decision in accordance with the Council's Financial Regulations (Part 9), involving financial expenditure of £500,000 or above, with the exception of operational expenditure by Corporate Directors identified within the approved budget and policy framework.
5. Any proposal to change the policy framework.
6. Any proposal which would have a significant effect on communities living or working in an area comprising two or more electoral divisions.


Membership of Cabinet:


Name	Portfolio Details
Cllr JA Scott	Leader of the Council
Cllr J Thomson	Deputy Leader and Cabinet Member for Adult Care, Communities and Housing
Cllr J Brady	Cabinet Member for Finance, Performance and Risk
Cllr F de Rhé-Philippe	Cabinet Member for Economic Development and Strategic Planning
Cllr L Grundy	Cabinet Member for Children's Services
Cllr K Humphries	Cabinet Member for Public Health and Protection Services
Cllr J Noeken	Cabinet Member for Resources
Cllr T Sturgis	Cabinet Member for Waste, Property, Environment and Development Control Services
Cllr D Tonge	Cabinet Member for Highways and Transport
Cllr S Wheeler	Cabinet Member for Transformation, Culture, Leisure and Libraries

Representations/Public Participation


Supporting documents other than those listed in the schedule below may be submitted to Cabinet. If you would like to make representations on any of the items to be considered by Cabinet, please contact the officer named or Cabinet member for the relevant item.

Additionally, the Council welcomes participation at its meetings from members of the public. Meetings of Cabinet and its Committees are open to members of the public, unless the agenda states that an item or part of an item will be considered in private. Members of the public may ask a question or make a statement. Written notice of questions should be sent to Yamina Rhouati, Democratic Governance Manager pam.denton@wiltshire.gov.uk by 12.00 noon two working days before the meeting. Please contact Democratic Services on 01225 718371 for further information.

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Officer Contact	To be considered wholly or partly in Private (No, unless otherwise stated)
12 February 2013						
12 Feb 2013 Revenue Budget Monitoring	Period 9			Cllr John Brady john.brady@wilts-hire.gov.uk	Matthew Tiller matthew.tiller@wiltshire.gov.uk	
12 Feb 2013 Revenue Budget, Housing Revenue Account (HRA), Capital Programme for 2013/14 and Council Tax Setting	 To recommend approval of the Council's revenue budget, HRA and capital programme for 2013/14 to Council on 26 February 2013. This will also be considered by the Joint Scrutiny Committee in February 2012.			Cllr John Brady john.brady@wilts-hire.gov.uk	Michael Hudson michael.hudson@wiltshire.gov.uk	
12 Feb 2013 Business Plan Scorecard Update	To inform Cabinet about progress against the Council's priorities as shown in the Business Plan.			Cllr John Brady john.brady@wilts-hire.gov.uk	Paul Mountford paul.mountford@wiltshire.gov.uk Tel: 01225 718431	

<p>12 Feb 2013 Treasury Management Strategy 2013/14</p>	<p>To consider and recommend that Council approve the revised Prudential Indicators and a Treasury Management Strategy for 2013/14.</p>	<p>Corporate Leadership Team</p>		<p>Cllr John Brady john.brady@wiltshire.gov.uk</p>	<p>Michael Hudson michael.hudson@wiltshire.gov.uk</p>	
<p>12 Feb 2013 New Local Welfare Provision (Previously Discretionary Community Fund)</p>	<p> That the Cabinet ratify the proposed criteria and delivery model for a new local welfare provision called the 'Discretionary Community Fund'.</p>		<p>Notification of an Additional Item of Key Decision business 040113</p>	<p>Cllr John Thomson john.thomson@wiltshire.gov.uk</p>	<p>Julie Higinbotham julie.higinbotham@wiltshire.gov.uk Tel: 01249 706231</p>	
<p>12 Feb 2013 Salisbury Central Car Park and Maltings</p>	<p>To update Cabinet on the progress towards delivery of the regeneration of Central Car Park and Maltings site in Salisbury and finalising terms for a development agreement between the Council and Stanhope plc. To seek approval from Cabinet to enter into an agreement with Stanhope plc based upon commercial terms and in accordance with the Bid Evaluation criteria to be reported to the Cabinet in private session.</p>		<p>Notification of Private Meeting 090113</p>	<p>Cllr Fleur de Rhé-Philipe fleur.derhephilipe@wiltshire.gov.uk</p>	<p>Alistair Cunningham alistair.cunningham@wiltshire.gov.uk Tel: 01225 713203</p>	<p>Yes</p>

<p>12 Feb 2013 Wiltshire Community Infrastructure Levy (CIL) Update</p>	<p>To update Cabinet on progress in preparing Wiltshire's Community Infrastructure Levy and ensure timely progress is made on preparing a CIL Charging Schedule</p>			<p>Cllr Fleur de Rhé-Philippe fleur.derhephilipe@wiltshire.gov.uk</p>	<p>Alistair Cunningham alistair.cunningham@wiltshire.gov.uk Tel: 01225 713203</p>	
<p>19 March 2013</p>						
<p>19 Mar 2013 Joint Strategic Assessment (JSA) for Wiltshire</p>	<p>To note the progress of the JSA programme.</p>	<p>A JSA engagement event took place on 12th October 2012 with 200 attendees from user groups and key partners.</p>		<p>Cllr Keith Humphries keith.humphries@wiltshire.gov.uk</p>	<p>Maggie Rae (Corporate Director of Public Health and Public Protection) maggie.rae@wiltshire.gov.uk</p>	
<p>19 Mar 2013 Report on the Treasury Management Strategy 2012-13</p>	<p>To provide a quarterly update on the 2012/13 treasury management position for the three quarters to the end of December 2012.</p>			<p>Cllr John Brady john.brady@wiltshire.gov.uk</p>	<p>Michael Hudson michael.hudson@wiltshire.gov.uk</p>	

<p>19 March 2013 School Admissions 2014/15</p>	<p>To determine Wiltshire Council's admission arrangements for Voluntary Controlled & Community school's for 2014/15 intake.</p> <p>To determine Wiltshire Council's Co-ordinated Schemes for Admissions 2014/15.</p>	<p>Consulted with all schools in Wiltshire, Diocese, all neighbouring authorities. This has also been placed on Wiltshire Council website and press release/radio interview carried out to inform parents and other interested parties.</p>	<p>4 documents in total. Proposed Admission Arrangements Primary & Secondary 2014/15. Proposed Co-ordinated Scheme Primary & Secondary 2014/15.</p>	<p>Cllr Lionel Grundy OBE lionel.grundy@wiltshire.gov.uk</p>	<p>Debbie Clare – Admissions Co-ordinator. 01225 713873. debbie.clare@wiltshire.gov.uk</p>	
<p>16 April 2013</p>						
<p>16 Apr 2013 Revenue Budget Monitoring</p>	<p>Period 11</p>			<p>Cllr John Brady john.brady@wiltshire.gov.uk</p>	<p>Matthew Tiller matthew.tiller@wiltshire.gov.uk</p>	
<p>21 May 2013</p>						
<p>21 May 2013 Community Infrastructure Levy - Draft Charging Schedule</p>	<p> To report on the consultation on the Preliminary Draft Charging Schedule and advise on arrangements for the secondary consultation for the Revised Draft Charging Schedule.</p>			<p>Cllr Fleur de Rhé-Philipe fleur.derhephilipe@wiltshire.gov.uk</p>	<p>Alistair Cunningham alistair.cunningham@wiltshire.gov.uk Tel: 01225 713203</p>	<p>Yes</p>
<p>Future Meetings</p>						

<p>18 Jun 2013 Fees and Charges Policy</p>				<p>Cllr John Brady john.brady@wiltshire.gov.uk</p>	<p>Michael Hudson michael.hudson@wiltshire.gov.uk</p>	
<p>18 Jun 2013 Business Plan Scorecard Year End Report</p>				<p>Cllr John Brady john.brady@wiltshire.gov.uk</p>	<p>Paul Mountford paul.mountford@wiltshire.gov.uk Tel: 01225 718431</p>	
<p>18 Jun 2013 St Dunstan Nursery Consultation Decision</p>						
<p>18 Jun 2013 Adoption Agency Report</p>	<p>To ensure that the Executive of the Council is satisfied that the Adoption Agency is effective and achieving good outcomes for children, young people and service users, as required by the 2011 Statutory Adoption Guidance and the 2011 Adoption National Minimum Standards.</p>			<p>Cllr Lionel Grundy OBE lionel.grundy@wiltshire.gov.uk</p>	<p>Lin Hitchman lin.hitchman@wiltshire.gov.uk Tel: 01225 713665</p>	